



(808) 886-6666

HawaiiOceanSports.com

At **Ocean Sports**, your health and safety are our top priorities. In addition to our standard operating procedures regarding sanitation, we're implementing additional protocols to address COVID-19. We'll be updating and adjusting these procedures to meet current requirements of Federal, State, and Local agencies overseeing COVID-19 responses in our industry.

All guests will be required to comply with our COVID-19 disclaimer:

- *I certify that I and anyone in my party are not displaying signs of COVID-19 and have not been in contact with an individual confirmed with COVID-19 in the past 14 days.*
- *I acknowledge and accept that I may be subject to a non-contact temperature check (guests with temperatures of 100.4 or higher will not be permitted to board or take part in beach activities).*
- *I agree to wear a nose and mouth covering while on Ocean Sports vessels or while interacting with employees within 6 feet while at the beach, as required by current county of Hawaii, State, Federal and US Coast Guard regulations.*

Federal Guidelines:

As part of the federal government's reopening guidelines, employers have been asked to develop and implement appropriate policies in accordance with Federal, State, and local regulations and guidance, and informed by industry best practices, regarding social distancing and protective equipment, temperature checks, sanitation and use and disinfection of common and high-traffic areas.

What we are doing:

- We've stream-lined our check-in process. Waivers can be signed online, and credit card payments can be processed online or via telephone.
- For the comfort and safety of everyone on board, we request that face coverings be worn when embarking/disembarking and in enclosed areas or where required by current county, state, federal and US Coast Guard regulations. *Currently, the State of Hawaii requires face coverings for business customers and employees. Violations can be considered misdemeanors and could result in fines up to \$5,000 and/or one year of incarceration.*
- Snorkel gear is sterilized after every use. Beach gear is cleaned with disinfectants after every use.
- Disinfectant cleaner is used to clean and sterilize all touchable surfaces, including counters, railings, handles, faucets, and tabletops.
- Hand sanitizer and hand soap dispensers are available on shore and on our vessels

- All employees on land and on our vessels are trained and have access to appropriate personal protective equipment (PPE) as needed.

Ocean Sports will monitor workforce for symptoms associated with COVID-19.

- We won't allow symptomatic people to physically return to work until cleared by a medical provider.
- Contact tracing information compiled in our Reservation System will be made available upon request to local public health staff and Hawaii DOH.

Company Guidance

Ocean Sports has established and implemented policies and procedures that monitor employee health, reinforce healthy hygiene practices, establish social distancing, use of personal protective equipment (PPE), and ensure our vessels and facilities are appropriately cleaned and disinfected.

These policies and associated procedures are incorporated into existing company health and safety policies and vessel operations.

Monitoring Employee Health

Ocean Sports has developed health screening procedures for employees, to identify symptoms of, and exposure to, a respiratory illness. These procedures include, but are not limited to:

- If an employee reports feeling sick, we will not allow them to report to work, or if they are already at work, we will send them home.
- Employees are required to self-isolate and inform their supervisor immediately if they develop a fever (100.4 F / 38 C or higher), begin to feel feverish, or develop other signs or symptoms of sickness including coughing, and shortness of breath. Should conditions worsen, employees are instructed to contact a doctor immediately.
- We will conduct temperature checks for employees reporting for work and departing from work.

Ocean Sports will initiate Contact Tracing with local public health staff:

- We will compile information on persons who had contact with the ill employee or passenger during the time the employee had symptoms and two (2) days prior to symptoms, This includes including anyone who has had close contact (within 6 feet) of the ill employee or passenger.

Healthy Hygiene Practices

To reduce spread of respiratory infections including COVID-19, we comply with CDC recommendations encouraging employees to:

- Perform recommended hand hygiene by washing hands often with soap and water for at least 20 seconds or using an alcohol-based hand sanitizer that contains 60 to 95% alcohol.
- Avoid touching eyes, nose, and mouth with unwashed hands.
- Use face coverings and disposable gloves when in bar and food service, and when in close contact (within 6') of guests conducting tasks such as assistance with fitting snorkel masks.
- Cover mouth and nose with a tissue when coughing or sneezing or use the inside of the individual's elbow. Throw used tissues in the trash and immediately wash hands with soap and water for at least 20 seconds. If soap and water are not available, use hand sanitizer containing at least 60% alcohol.
- Clean AND disinfect frequently touched objects and surfaces such as countertops, handrails, and doorknobs.
- Avoid using other employees' phones, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.

Social Distancing

- Ocean Sports will implement a process to ensure guests stay separate while waiting to board the vessel. The process can include floor markings, outdoor distancing, increased boarding times, etc.

Personal Protective Equipment

Ocean Sports will ensure all employees are trained and have access to appropriate personal protective equipment (PPE) as needed. PPE includes but is not limited to disposable gloves, eye and face protection, and masks.

- Crew members and other staff have been instructed in the proper storage, use, and disposal of PPE and that misuse or handling of PPE can increase the spread of disease.
- Crew members and other staff have been instructed that face coverings should be kept clean. Cloth face coverings can be machine washed.

Cleaning and Disinfecting

Ocean Sports has stringent vessel and facility sanitation and disinfection regime. Particular attention is paid to high-touch surfaces, common areas, and passenger spaces:

- Ocean Sports has proper chemicals and PPE needed for cleaning and disinfecting various surfaces throughout the vessel, facility, and materials moved from shore to the vessel.
- Dirty surfaces will be cleaned with soap and water prior to disinfection.

Cleaning/Disinfecting high touch areas will occur throughout the day, including but not limited to: Doorknobs, door and window handles, faucet and toilet handles, bench seats, table and counter tops, vessel railings, and any additional high touch areas on vessels and land-based facilities.

Bar and Snack Bar Sanitation:

- Disinfection of Food Preparation and Bar Surfaces occurs before and after service.

Passenger/Public Interface

It is the nature of the domestic passenger vessel industry that there will be interaction between vessel crews and their passengers.

Ocean Sports commits to a safe working environment for crew/employees regarding passenger interface: We will reduce cash handling between guests and employees by processing credit and debit cards online and via telephone. Cash payments at our land based facilities will be discouraged but still accepted. Cash tips will still be allowed onboard our vessels.

Mahalo for your kokua!